



Student Policy

I _____, have read and understood this Student Policy

Signature: _____ Date : _____

1. I understand that it is a condition of enrolment in the electrogreen course that I actively participate in my studies. I understand that this requires me to submit assignments, attend practical sessions and if required sitting for examinations.
2. I understand that by enrolling in this course that it involves on-line study and therefore requires application of appropriate study and time management to successfully complete the course.
3. I understand that I require access to a computer with internet access to complete the study.
4. I understand that I am to attend practical sessions during my studies and that once arranged I will attend on the day at the designated times. I undertake to inform my course administrator as early as I can if I cannot attend as arranged. I understand that if I fail to inform the course administrator I may not be able to complete the studies.
5. I understand that I must attend the entire practical session.
6. I understand that OHS is an extremely important issue in any work based activity and therefore appropriately for the practical sessions and will apply correct OHS practices during the sessions. This includes wearing appropriate attire to the practical sessions.
7. I understand that I will be in a fit and proper state, free of drugs and alcohol when I attend the practical sessions.
8. I understand that I will be treated with respect and dignity and that I must treat others with respect and dignity
9. I understand that mobile phones and other similar devices shall be turned off during the practical sessions.
10. I understand that any personal items that I bring with me remain my responsibility.
11. I understand that Electro Skills is a smoke free workplace and therefore will abide by the policy.